



EXECUTIVE COMMITTEE MEETING MINUTES

Thursday January 3, 2019, 6:00 p.m. NRPC Office, 75 Fairfield St., St. Albans

Attendance: Kirk Waite, Lynn Douglas, Laz Scangas, Joe Farnham, Bob Buermann, Rowena Brown, Bill Irwin, Catherine Dimitruk

Additions or Changes to the Agenda: None.

Non-Profit Corporation

The committee reviewed the draft materials prepared by the attorney. Recommendations for the board were made about the name, seed money, officers, number of meetings per year, at large members and reporting. L. Scangas moved to have the initial officers of the non-profit be the same as the officers of NRPC. B. Buermann seconded, motion carried. The committee reached consensus to recommend to the Board to provide \$5,000 seed money to begin operations. C. Dimitruk will work with the attorney to finalize materials for the Board meeting in January if possible; if not it will be delayed until it is ready.

Brownfields Revolving Loan Fund Request

The committee reviewed the Town of Highgate's grant request not to exceed \$13,365.00 for asbestos cleanup of the former Stinehour Café on Route 78 in Highgate Center. Committee members complimented G. Brunswick on the materials presented. L. Scangas noted this was a good project with positive momentum. B. Buermann moved to approve the grant. B. Irwin seconded, motion carried.

Bylaw Amendment, shared services

The committee discussed the option of amending the bylaws to provide shared municipal services if requested by municipalities as authorized by 24 V.S.A. § 4345b. Committee members agreed it would be a good idea to make the change ahead of any requests, and to enable NRPC to be ready should a request be made. Committee members discussed the voluntary nature of this process and the fact that neither NRPC nor any municipality would be required to participate in shared services, but this is one more way NRPC could serve municipalities. The committee came to consensus to put proposed bylaw changes before the Board for discussion in January, and move forward with the changes if supported by the Board. Discussion ensued about meeting with Selectboards as part of this process to ensure that accurate information is presented.

2019 Priorities

K. Waite introduced the agenda item noting that at the beginning of a new year he thought it was important to review priorities of NRPC as the leadership team. Committee members offered several priorities including continuing energy planning and energy education for municipalities and board members, supporting water quality improvements and funding, publicizing and using the indicators/scorecards and continuing the non-profit formation. Given the late hour, the discussion was continued to the February meeting. C. Dimitruk will share the work program information with committee members and noted this will time well with creation of the FY 20 work program.

Executive Director and Commissioner Reports

C. Dimitruk gave an overview of the proposed Act 250 bill including a potential for review of regional plans. Committee members were comfortable with the review but did not think the NRB was the appropriate group, and discussed other possibilities including the DHCD Commissioner in a manner similar to Act 174 reviews. She gave an update on the administration's proposed water bill, and the WIB and the formidable four.

There being no further business B. Buermann moved to adjourn. B. Irwin seconded. Motion carried.

The next meeting will be February 7th.