

PLAN REVIEW COMMITTEE

ATTENDANCE:

Commission: Rowena Brown, Gerry Carton, Leonard Charron, Elizabeth Nance

Staff: Taylor Newton

Public: Ned Connell

The Plan Review Committee meeting for the Town of St. Albans Town Plan and Fairfax Town Plan, held at the NRPC's Office on September 24, 2018, was opened by Chair, R. Brown at 5:34 p.m.

Addition/Deletions

T. Newton asked to separate the Fairfax regional approval public hearing from the Fairfax determination of energy compliance public hearing. The Committee agreed.

Municipal Plan Review Committee Meeting Minutes

E. Nance noted that her first name was misspelled in the minutes. R. Brown noted that “answer” should be changed to “answers” on page 1 of the minutes

E. Nance motioned to approve the minutes as amended. G. Carton seconded. All in favor.

Public Hearing – St. Albans Town Regional Approval

R. Brown opened the public hearing at 5:36 PM. N. Connell, Director of Administration for the Town of St. Albans, stated that the plan was a good foundation. He noted that the Town is working on several planning projects at this time including a sidewalk ordinance and a stormwater ordinance. T. Newton noted that the plan was a fully new plan and took a lot of effort. N. Connell thanked the RPC for helping write some of the plan. E. Nance noted that on page 65 of the plan “rail train” should be “rail trail.”

G. Carton motioned to close the public hearing. E. Nance seconded. All in favor.

Committee Discussion: St. Albans Town

G. Carton moved to recommend regional approval of the Town of St. Albans Town Plan and confirmation of St. Albans Town’s planning process to the Board of Commissioners. L. Charron seconded. All in favor.

Public Hearing – Fairfax Regional Approval

R. Brown opened the public hearing at 5:48 PM. R. Brown said that she felt that the plan read well and was written concisely. She liked the plan’s focus and conciseness.

She liked that the plan is strategic. T. Newton noted that the plan meets the requirements of statute.

G. Carton motioned to close the public hearing at 5:51 PM. L. Charron seconded. All in favor.

Committee Discussion: Fairfax on regional approval and confirmation of planning process.

T. Newton provided a summary of the RPC review of the plan. He also noted that Fairfax is engaged in several other planning projects. This includes the development of a Village Master Plan.

G. Carton moved to recommend regional approval of the Fairfax Town Plan to the Board of Commissioners. L. Charron seconded. All in favor.

E. Nance moved to recommend confirmation of Fairfax's planning process to the Board of Commissioners. L. Charron seconded. All in favor.

Public Hearing – Fairfax Determination of Energy Compliance

R. Brown opened the public hearing for Fairfax's request of a determination of energy compliance from NRPC at 5:57 PM. The Committee asked T. Newton to confirm with Fairfax that "yes" is the answer on the energy determination checklist to questions 1, 8, and 9. T. Newton said that B. Buermann of the Regional Energy Committee noted that he thought that the Fairfax enhanced energy plan was fine. The Newton noted that Fairfax used energy data and maps provided by the RPC.

G. Carton motioned to close the public hearing at 6:02 PM. L. Charron seconded. All in favor.

Committee Discussion: Fairfax on energy compliance

E. Nance motioned to recommend to the Board of Commissioners that NRPC provide a positive determination of energy compliance to the Town of Fairfax. Seconded by G. Carton. All in favor.

ADJOURN

G. Carton motioned to adjourn. L. Charron seconded. All in favor.

The Plan Review Committee meeting adjourned at 6:05 PM.