

# Municipal Plan – Implementation Assessment

## Guidelines and Standards for Confirmation of Municipal Planning Processes

Municipality: Fairfield

Date: 3/1/2021

Municipal Plan Expiration: February 8, 2029

Planning Process Currently Confirmed?  Yes  No

Activity	Progress? (select all that may apply)	Explanation of Progress
<b>Preparation or adoption of bylaws or amendments:</b>	<input checked="" type="checkbox"/> Activity Completed <input type="checkbox"/> Currently Implementing <input type="checkbox"/> Not a Priority During Time Period <input checked="" type="checkbox"/> Not a Priority in Plan <input type="checkbox"/> Hindered or Delayed <input type="checkbox"/> No Activity	Fairfield adopted an amendment to its municipal bylaw in 2020. The bylaw update included merging similar zoning districts, and properly sizing those districts to ensure the goals of the District were met. Permitted Uses, Conditional Uses and uses subject to Site Plan Review were updated in each District. The permit allocation system was removed. Additionally, there were changes designed to improve the clarity and ensure compliance with state statute. Large-scale updates to the bylaw are not a major priority in the 2021-2029 plan since the bylaws have been recently overhauled.
<b>Capital budgets and programs:</b>	<input type="checkbox"/> Activity Completed <input type="checkbox"/> Currently Implementing <input type="checkbox"/> Not a Priority During Time Period <input type="checkbox"/> Not a Priority in Plan <input checked="" type="checkbox"/> Hindered or Delayed <input type="checkbox"/> No Activity	When the Town decided to remove its permit allocation system, it was no longer required to develop a capital budget. Therefore, there has not been a capital budget in recent years. However, implementing a capital budget is a priority for the 2021-2029 planning cycle.

<p><b>Supplemental plans:</b> (list one or more identified in the plan, but not necessarily all. Examples: Hazard Mitigation Plan, Sidewalk Plan, etc.)</p>	<p>X Activity Completed  <input type="checkbox"/> Currently Implementing  <input type="checkbox"/> Not a Priority During Time Period  <input type="checkbox"/> Not a Priority in Plan  <input type="checkbox"/> Hindered or Delayed  <input type="checkbox"/> No Activity</p>	<p>Fairfield updated its Local Hazard Mitigation Plan in 2020. Continuing to maintain and update this plan is an implementation goal of the Plan.</p>
<p><b>Other actions, programs, or measures undertaken or scheduled to implement the adopted plan:</b> (list one or more identified in the plan, but not necessarily all)</p>	<p>X Activity Completed  X Currently Implementing  <input type="checkbox"/> Not a Priority During Time Period  <input type="checkbox"/> Not a Priority in Plan  <input type="checkbox"/> Hindered or Delayed  <input type="checkbox"/> No Activity</p>	<p>During the last planning cycle, Fairfield made progress on the following plan goals/implementation actions.</p> <ul style="list-style-type: none"> <li>- Fairfield has developed a Road Erosion Inventory which was an identified implementation action.</li> <li>- Fairfield implemented its Sidewalk Scoping Study, developing sidewalks in Fairfield Center. This is consistent with the Plan’s goals and policies.</li> </ul> <p>Fairfield has also started implementing some of its goals from its newly adopted plan</p> <ul style="list-style-type: none"> <li>- Maintaining membership in the NWCUD</li> <li>- Supporting Community Center with a VCDP CARES Act application to develop an outdoor pavilion</li> </ul>

**24 V.S.A. 4350(c):** *In order to retain confirmation or the planning process, a municipality shall document that it has reviewed and is actively engaged in a process to implement its adopted plan.*

*(1) When assessing whether a municipality has been actively engaged in a process to implement its adopted plan, the regional planning commission shall consider the activities of the local boards and commissions with regard to the preparation or adoption of bylaws and amendments; capital budgets and programs; supplemental plan; or other actions, programs, or measures undertaken or scheduled to implement the adopted plan. The regional planning commission shall consider factors that may have hindered or delayed municipal implementation efforts.*

*(2) The consultation may include guidance by the regional planning commission with regard to resources and technical support available to the municipality its adopted plan and recommendations by the regional planning commission for plan amendments and for updating the plan prior to readoption under section 4387 of this title.*

In order to obtain or retain confirmation, a municipality must be actively engaged in a process to implement its adopted plan. Actively engaged is defined as making progress in all of the four implementation categories above or a determination that the plan does not call for any implementation actions in a category.

**Notes:**